

## **Signing Your Child In & Out Daily**

Each family member and other authorized adult who drops off or picks up a child will be assigned their own PIN number. This number will identify the adult, providing a record of who checks children in and out each day.

Jubilee JumpStart will provide your pin via email prior to the first day of school or your child's scheduled start date.

Signing your child in & out will be completed on tablets at the center.



hello sally s.

check in the same of the s

At the tablet you should see this screen, where you will enter your pin #. If this screen is not visible please seek assistance from an admin team member.

enter your pin		
1	2	3
4	5	6
7	8	9
cancel	0	lock

After entering your pin, your name & picture will appear. Click on "check in" to sign your child in for the day & "check out" when picking them up at the end of the day. If you have more than 1 child enrolled all children will appear on this screen.

